

CABINET

Leader

The Leader will have the following responsibilities over and above those of an ordinary member of Council:

Overall Role

- To provide visible political leadership in relation to citizens, stakeholders and partners in the overall co-ordination of Council policies, strategies and service delivery.
- To lead the Cabinet in its work to develop the policy framework and budget and to take overall political control of the authority within an agreed policy framework.
- To contribute actively to the formation and scrutiny of the authority's policies, budget, strategies and service delivery.
- To lead the development of local, regional, national and European policy and strategic partnerships.

Main Responsibilities:

- To provide leadership to the Council and its political administration.
- To appoint and remove a Deputy Leader
- To establish Portfolios, determine their composition and appoint Portfolio Holders.
- To represent the Council in the community and in its discussions with regional, national and international organisations and others to pursue matters of interest to the authority and its communities.
- To direct, manage and chair meetings of the Cabinet and to take responsibility, individually and/or collectively for any specific portfolio, including providing a political lead in proposing new policy, strategy, budget and service standards, as well as acting as spokesperson for the authority.
- To participate in scrutiny or performance reviews of services.
- To be in regular contact with the Chief Executive, Directors and other senior officers, as appropriate, to consider and recommend action within approved policies and strategies.
- To ensure regular contact with non-Cabinet Councillors, community representatives and other local stakeholders and to take account of their view in shaping recommendations on policies, strategies and budgets.
- To maintain professional working relationships and establish mutual respect with all members and officers.

I confirm that I accept the responsibilities set out above in my capacity as Leader of Test Valley Borough Council.

Name

Signed

Dated